

November Club
Yearbook



1942 - 1943

YEARBOOK

1942-1943

NOVEMBER CLUB

ANDOVER
MASSACHUSETTS

Organized November 7, 1889
Incorporated June 15, 1891



PRESIDENTS OF THE NOVEMBER CLUB 1889 - 1942

- * MRS. HELEN M. COY, 1889-1890
- * MISS EMILY A. MEANS, 1890-1891
- * MRS. FREDERIC PALMER, 1891-1892
- MRS. WILLIAM J. TUCKER, 1892-1893, Hanover, N. H.
- * MISS MARIA S. MERRILL, 1893-1894
- * MISS AGNES PARK, 1894-1896
- * MRS. HORACE H. TYER, 1896-1898
- * MRS. MATTHEW S. MCCURDY, 1898-1901
- * MISS ALICE BUCK, 1901-1903
- * MRS. FREDERIC PALMER, 1903-1904
- * MRS. HORACE H. TYER, 1904-1905
- * MRS. MATTHEW S. MCCURDY, 1905-1906
- * MRS. PETER D. SMITH, 1906-1909
- MRS. JAMES C. SAWYER, 1909-1911, Durham, N. H.
- MRS. FRANK T. CARLTON, 1911-1913
- MRS. EDWARD Y. HINCKS, 1913-1914, Cambridge
- * MISS KATHERINE R. KELSEY, 1914-1917
- MRS. JAMES C. SAWYER, 1917-1919
- * MRS. HORACE H. TYER, 1919-1921
- * MISS BERTHA BAILEY, 1921-1923
- MRS. JOHN C. ANGUS, 1923-1925
- MRS. E. VICTOR BIGELOW, 1925-1927, Quincy
- MRS. FRANK T. CARLTON, 1927-1928
- MISS FONNIE E. DAVIS, 1928-1931
- MRS. JAMES H. EATON, 1931-1932
- MRS. HENRY S. HOPPER, 1932-1934
- MRS. LESTER E. LYNDE, 1934-1936
- MISS ANNE B. PENNIMAN, 1936-1939
- MRS. FREDERICK M. BOYCE, 1939-1941
- MRS. F. TYLER CARLTON, 1941-

*Deceased

OFFICERS, 1942-1943

<i>President</i>	MRS. F. TYLER CARLTON
<i>First Vice-President</i>	MISS MARGUERITE HEARSEY
<i>Second Vice-President</i>	MRS. MYRON E. GUTTERSON
<i>Recording Secretary</i>	MRS. HAROLD T. GODFREY
<i>Corresponding Secretary</i>	MRS. NORMAN I. BEARSE
<i>Treasurer</i>	MRS. JOHN E. BURGESS

DIRECTORS FOR ONE YEAR

MRS. LOUIS S. FINGER

MRS. CLEVELAND GILCREAST

MRS. HARRY I. EMMONS

DIRECTORS FOR TWO YEARS

MRS. MITCHELL JOHNSON

MRS. ARTHUR W. COLE

DIRECTOR FOR THREE YEARS

MISS SARAH E. BODWELL

Directors' meetings are held with Mrs. F. Tyler Carlton the second Wednesday of each month at 10:00 A. M.

COMMITTEES

CLUBHOUSE COMMITTEE

MRS. WILLIAM EMMONS, Chairman, Telephone 1212
MRS. ROBERT E. MAYNARD, Telephone 322
MRS. FREDERICK R. HULME, Telephone 975

PRINTING COMMITTEE

MRS. HAROLD T. GODFREY
MISS BESSIE P. GOLDSMITH

COMMITTEE ON TEAS

MRS. OTIS C. SEVERANCE, Chairman
MRS. REGINALD W. HOLT
MRS. HERBERT H. VEIT

AUDITOR

MRS. FREDERICK H. JONES

ANDOVER INFIRMARY CHRISTMAS COMMITTEE

MRS. WALTER C. TOMLINSON, Chairman
MRS. ISAAC M. BROCKBANK
MRS. LESTER C. NEWTON

GROUNDS COMMITTEE

MISS BESSIE P. GOLDSMITH

NOMINATING COMMITTEE

MRS. DOUGLAS DONALD
MRS. LESTER E. LYNDE
MRS. FOSTER C. BARNARD

WAR ACTIVITIES COMMITTEE

MRS. FOSTER BARNARD }
MRS. LEON A. FIELD } Co-Chairmen
MISS ETHEL TEWKSBURY
MRS. LESTER E. LYNDE
MRS. MERVIN E. STEVENS
MRS. HARRY I. EMMONS

CALENDAR

NOVEMBER, 1942 - - APRIL, 1943

Meetings are held at the November Clubhouse, 6 Locke Street, on alternate Mondays, beginning November 2, 1942, at 3:00 P. M. unless otherwise stated. Refreshments will be served after each meeting.

Guest privilege limits a resident of Andover to two meetings.

Nov. 2 INFORMAL RECEPTION
 PLAY (Dramatic Department)
 (For members only)

Nov. 16 A FIGHTING FAITH FOR DEMOCRACY.
 Guest Night 8:15 P. M.
 MAX LERNER
 Professor of Government Williams College
 Former Editor of The Nation

Nov. 30 IF I HAD A DAUGHTER
 LOUISE MESICK
 Dean of Simmons College and
 Lecturer on Practical Psychology

Dec. 14 "THIS SCEPTER'D ISLE, . . . THIS FOR-
 TRESS, . . . THIS ENGLAND."
 (Literature Department)
 MISS DOROTHY BAKER
 Member of Abbot Academy Faculty
 Granted leave of absence 1939-40 at
 her home in Bath, England

- Jan. 11 A FORMULA FOR PEACE OF MIND
 FULTON OUSLER^R
 Formerly Editor in Chief of "Liberty"
 Novelist and Playwright
- Jan. 25 STYLE vs. WASTE
 MRS. EVELINA JACKSON VON LADAU
 Director of the Jackson Von Ladau
 School of Fashion
- Feb. 8 HISTORY IN THE MAKING
 MRS. FRANK MANSFIELD TAYLOR
- Feb. 22 WHAT SHALL BE DONE WITH GER-
 MANY AFTER OUR VICTORY 8:15 P. M.
 DR. HERBERT GEYZOK^R
 Professor of Social Ethics at Andover-
 Newton Theological School and Wellesley
 College
- Mar. 8 RUSSIA, YESTERDAY AND TODAY
 IRINA SKARIATINA
 Author of "A World Can End"
 In 1933 the first Russian aristocrat to re-
 visit Russia
- Mar. 22 FASHION vs. FABRICS (Art Department)
 JOSEPHINE L. GELLATLY
 Director of Copley Fashion School
 Lecturer on Decorative Fabrics
- Apr. 5 AN ACTRESS BETWEEN WARS
 (Lecture and Recital)
 MADY CHRISTIANS
 Star in "Watch on the Rhine," "Hamlet"
 and other plays
- Apr. 12 ANNUAL MEETING 1:00 P. M.
 (For members only)

HISTORY IN THE MAKING

HOURL OF MEETING, 9:45 A. M.

DAY OF MEETING, WEDNESDAY

Lecturer, MRS. FRANK MANSFIELD TAYLOR

November 4

February 8 — Monday afternoon

December 9

March 10

January 13

April 14

DEPARTMENT PROGRAMS

1942 - 1943

ART

—
HOUR OF MEETING, 3:00 P. M.

DAY OF MEETING, MONDAY
—

<i>Committee</i>	}	MISS ALICE L. BELL
		MRS. BYRON C. HALL
		MRS. NATHANIEL STOWERS
		MRS. WILFRED LORD

—

TEXTILES

- | | | |
|--------------------|---|---------|
| Nov. 9 | PREHISTORIC DECORATION
Egypt, Persia, China | |
| Nov. 23 | THE STORY OF SILK | Exhibit |
| Dec. 7 | MOHAMMEDAN INFLUENCE
Egypt, Persia, Sicily, Spain | Exhibit |
| Jan. 4 | GREAT WEAVING CENTERS OF ITALY | Exhibit |
| Jan. 18 | THE FRENCH RENAISSANCE
Beauvais, Aubusson, Gobelin Tapestry | Exhibit |
| Feb. 1 | PRINTED FABRICS | Exhibit |
| Feb. 15 | AMERICAN COLONIAL PERIOD
Handwoven Bedspreads, Quilts
Embroidery, Samplers | Exhibit |
| Mar. 1 | LECTURE BY MR. FREDERICK JOHNSON ON
AMERICAN INDIAN TEXTILES
At Archaeological Building | |
| Mar. 16
(Tues.) | TRIP TO MUSEUM OF FINE ARTS, BOSTON | |
| Mar. 29 | ANNUAL BUSINESS MEETING
TALK ON SHAWLS BY MRS. FRANK L. BRIGHAM | |

DRAMA

HOURL OF MEETING, 3:00 P. M.

DAY OF MEETING, FRIDAY

Committee { MISS MABEL E. MARSHALL
MRS. REGINALD W. HOLT
MRS. J. KENDELL LONGE

Nov. 6	MY SISTER EILEEN	<i>Joseph Fields and Jerome Chodorov</i>
Nov. 20	MY SISTER EILEEN	<i>Joseph Fields and Jerome Chodorov</i>
Dec. 4	CLAUDIA	<i>Owen Davis</i>
Dec. 18	CLAUDIA	<i>Owen Davis</i>
Jan. 15	GEORGE WASHINGTON SLEPT HERE	<i>George S. Kaufman and Moss Hart</i>
Jan. 29	MR. AND MRS. NORTH	<i>Rose Franken</i>
Feb. 12	MR. AND MRS. NORTH	<i>Rose Franken</i>
Feb. 26	OPEN	
Mar. 12	OPEN	
Mar. 26	OPEN	
Apr. 9	ANNUAL MEETING	

LITERATURE

HOURL OF MEETING, 3:00 P. M.

DAY OF MEETING, WEDNESDAY

Committee { MRS. FRANK T. CARLTON
MRS. CLEVELAND GILCREAST
MISS EVELYN R. ROBINSON

- Nov. 11 PAUL REVERE AND THE WORLD HE LIVED IN
Esther Forbes
- Nov. 25 I'VE COME A LONG WAY *Helena Yin-Chiu Kuo*
- Dec. 9 BEDSIDE READING *Evelyn Robinson*
- Jan. 6 DAYS OF OFELIA *Gertrude Diamont*
- Jan. 20 WEST WITH THE NIGHT *Beryl Markham*
- Feb. 3 TO BE ANNOUNCED
- Feb. 17 TO BE ANNOUNCED
- Mar. 3 TO BE ANNOUNCED
- Mar. 17 TO BE ANNOUNCED
- Mar. 31 ANNUAL MEETING

ROLL OF MEMBERS

Abbott, Frances W. (Mrs. Charles E.)
Ashton, Harriet R. (Mrs. Joseph N.)
Avery, Annie P. (Mrs. John)
Bailey, Florence L. (Mrs. R. A.)
Baldwin, Martha A. (Mrs. Eben A.)
Bancroft, Mary E. (Miss)
Barnard, Elizabeth D. (Mrs. Foster C.)
Barnard, Winifred M. (Mrs. W. Shirley)
Bearse, Frances T. (Mrs. Norman I.)
Bell, Alice L. (Miss)
Bell, Edith F. (Mrs. Joseph P.)
Bell, Mary W. (Miss)
Bevan, Laura E. (Mrs. Kenneth)
Bevins, Gertrude S. (Mrs. William J.)
Blake, Margaret L. (Mrs. Philip W.)
Bliss, Eleanor G. (Mrs. Arthur)
Bodwell, Eva C. (Mrs. Henry A.)
Bodwell, Sarah Elizabeth (Miss)
Bond, Anna M. (Mrs. John W.)
Bottomley, Amelia P. (Mrs. Jesse)
Boyce, Eda T. (Mrs. Frederick M.)
Boynton, Clara R. (Miss)
Bramley, Maude P. (Mrs. Edwin L.)
Brigham, Winifred W. (Mrs. Frank L.)
Brockbank, Bessie C. (Mrs. Isaac M.)
Brodhead, Hazel B. (Mrs. John A.)
Brown, Edna A. (Miss)
Brown, Ethel F. (Miss)
*Brown, Miriam R. (Mrs. Robert E.)
Bullock, Rose E. (Mrs. Hugh)
Burgess, Catherine W. (Mrs. John E.)
*Burt, Carolyn Rey (Mrs. J. Albion)
Buttrick, Lillian M. (Mrs. Frank A.)
Carlton, Alice Loomer (Mrs. F. Tyler)
Carlton, Blanche W. (Mrs. Frank Tyler)
Carpenter, Jane B. (Miss)
Carter, Harriet W. (Miss)

Cheever, Alice Monroe (Mrs. George F.)
 Clark, Louise M. (Mrs. Granville A.)
 Cole, Marguerite B. (Mrs. Philip P.)
 Cole, Marion Barnard (Mrs. Arthur W.)
 Cole, Minnie P. (Mrs. John N.)
 Currier, Margaret C. (Mrs. Charles A.)
 Davis, Fannie E. (Miss)
 Day, Dorothy B. (Mrs. J. Milton)
 Dean, Marion (Mrs. James L.)
 Donald, Edith J. (Mrs. Douglas)
 Eaton, Lucy Allen (Mrs. Thaxter)
 Eaton, Mildred F. (Mrs. James H.)
 Eckman, Marjorie G. (Mrs. Edward S.)
 Edwards, Marjorie (Mrs. William R.)
 Emmons, Dorothy (Mrs. Thomas)
 Emmons, Grace G. (Mrs. Harry I.)
 Emmons, Marjorie W. (Mrs. William V.)
 Erickson, Arlene A. (Mrs. Edward I.)
 Ezell, Woodson Cole (Mrs.)
 Farlow, Maude Soule (Mrs.)
 Farnum, Alice R. (Miss)
 Field, Pauline G. (Mrs. Leon A.)
 Finger, Mary B. (Mrs. Louis S.)
 Flagg, Annie F. (Mrs. Burton S.)
 Freeman, Georgia N. (Mrs. E. Dudley)
 French, Anna K. (Mrs. George F.)
 French, Clara Belle S. (Mrs. Philip R.)
 French, Mary W. (Mrs. Edward V.)
 Frost, Charlotte E. H. (Mrs. Archie N.)
 Fuess, Elizabeth G. (Mrs. Claude M.)
 Gallagher, Constance Dann (Mrs. J. Roswell)
 Gilcreast, Harriet J. (Mrs. Cleveland)
 Godfrey, Ruth M. (Mrs. Harold T.)
 Goldsmith, Bessie Punchard (Miss)
 Groves, Wayne (Mrs. Wilfred)
 Gutterson, Eleanor G. (Mrs. Myron E.)
 Hadley, Grace F. (Mrs. Ralph E.)
 Halford, Laura T. (Mrs. John)
 Hall, Maud James (Mrs. Byron C.)
 Hamblin, Ruth Russell (Mrs. Nathan C.)
 Hammond, Bethea M. (Mrs. Edmond E.)
 Hardy, Edith E. (Mrs. Frank H.)

Hartigan, Celeste D. (Mrs. John J.)
Haselton, Mabel (Mrs. George E.)
Hay, Louise O. (Mrs. Ernest C.)
Hearsey, Marguerite (Miss)
Hinman, Ethel P. (Mrs. George W.)
Hird, Nancy (Miss)
Holmes, Harriet L. (Mrs. George M. R.)
Holt, Helen (Mrs. Reginald W.)
Hopper, Anna H. (Mrs. Henry S.)
Horne, Mildred Videto (Mrs. Burchard Everett)
Howe, Lillian E. (Mrs. Walter E.)
Hulme, Louise D. (Mrs. Frederick R.)
Jenkins, Alice C. (Miss)
Jenkins, Grace Ashby (Miss)
Jenkins, Kate P. (Miss)
Johnson, Margaret W. (Mrs. Mitchell)
Jones, Mary N. T. (Mrs. Frederick H.)
Kerr, Jennie (Mrs. Albert L.)
Kurth, Isabell S. (Mrs. William W.)
Leitch, Gertrude S. (Mrs. Harold W.)
Lewis, Hilda (Mrs. Ellsworth H.)
Lillis, Beatrice C. (Mrs. Walter F.)
Longe, Mabel K. (Mrs. J. Kendell)
Loomer, Barbara A. (Miss)
Lord, Elizabeth W. (Mrs. Wilfred)
Lovely, Isabell K. (Mrs. Eugene V.)
Lynde, Frances W. (Mrs. Lester E.)
Malone, Helen (Mrs. Miles S.)
Marshall, Mabel (Miss)
Martin, Ruth H. (Mrs. Charles B.)
Maynard, Clara C. (Mrs. Robert E.)
McTernan, Helen M. (Mrs. Malcolm B.)
Mudge, Alice G. (Mrs. Arthur W.)
Newton, Elizabeth A. (Mrs. Lester C.)
Nichols, Arita Taft (Mrs. Edward C.)
Noyes, Mary A. (Mrs. Harry H.)
Nunez, Edith R. (Mrs. V. E.)
Nutton, Frances M. (Mrs. Percy)
Paige, Gertrude P. (Mrs. Frank H.)
Paradise, Alma Eaton (Mrs. Scott Hurtt)
Parker, Evelyn (Miss)
Parker, Helen C. (Mrs. Stanley W.)

Partridge, Dorothy (Mrs. Walter H.)
Peck, Amelia K. (Mrs. Montville E.)
Penniman, Anne B. (Miss)
Penniman, S. Ella (Miss)
Perry, Elizabeth H. (Mrs. Edwin E.)
Petty, Arlene M. (Mrs. Frank R.)
Putnam, Miriam (Miss)
Rafton, Helen G. (Mrs. Harold R.)
Rand, Nellie F. (Mrs. Joseph A.)
Rankin, Eleanor M. (Mrs. Walter M.)
Richards, Emily (Miss)
Richardson, Theresa W. (Mrs.)
Robinson, Evelyn R. (Miss)
Robjent, Mary B. (Mrs. George F.)
Ryberg, Grace (Mrs. Bertil A.)
Sanborn, Frances L. (Mrs. George K.)
Sanborn, Laura M. (Miss)
Sandberg, Barbara R. (Mrs. Carl H.)
Savage, Adele B. (Mrs. Donald H.)
Severance, Marion M. (Mrs. Otis C.)
Shaw, Anne S. (Mrs. Clinton D.)
Smith, Helen J. (Mrs. Fred Stevens)
Smith, L. Jeannette (Miss)
— Smith, Mary Byers (Miss)
Sorota, Stephanie (Mrs. Stephen S.)
Stevens, Marjorie F. (Mrs. Mervin E.)
Stevenson, Mildred J. (Mrs. Henry J.)
Stone, Anne (Miss)
Stone, May H. (Mrs. Colver J.)
Stowers, Anne (Mrs. Nathaniel)
Strong, Dorothy K. (Mrs. Carlton M.)
Tewksbury, Ethel H. (Miss)
Thompson, Georgia R. (Mrs. Augustus P.)
Thompson, Rowena R. (Mrs. William G.)
Tomlinson, Alica B. (Mrs. Walter C.)
Tower, Helen (Mrs. Oswald)
Trott, Emma D. (Mrs. Emery J.)
Trott, Bertha C. (Mrs. G. S.)
Trow, Florence B. (Mrs. William A.)
Twichell, Julia E. (Miss)
Veit, Ethel H. (Mrs. Herbert H.)
Wallace, Lillie T. (Mrs. Frederick A.)

Walworth, Frances (Mrs. Joseph E.)
Webster, Mina (Mrs. Dean K., Jr.)
Welsh, Ann (Mrs. Robert)
Wilkinson, Helen K. (Mrs. Ernest L.)

*Has a substitute.

ASSOCIATE MEMBERS

Hart, Priscilla (Mrs. Kenneth)	1942
Houston, Mary S. (Mrs. George)	1942
Kiernan, Wilhelmina M. (Mrs. Joseph M.)	1942
Stalker, Laura (Mrs. John)	1942

SUBSTITUTE MEMBERS

Davis, Ethel (Mrs. Walter R.)
Peck, Helen W. (Mrs. Bertrand G.)

HONORARY MEMBERS

Angus, Annie Smart (Mrs. John C.)
Bigelow, Carrie H. (Mrs. E. Victor)
Sawyer, Mary Pepperell (Mrs. James C.)
Hincks, Elizabeth T. (Mrs. Edward Y.)
Tucker, Charlotte C. (Mrs. William J.)

In Memoriam 1941-1942

MRS. HENRY W. BARNARD

MRS. ROBERT McCABE

MRS. IRVING W. SARGENT

MISS MARGARET SNOW

CHARTER

BE IT KNOWN that whereas Emily A. Means, Elizabeth L. Handy, Abby L. Thomson, Ida M. McCurdy, Abbie J. Smith, Helen M. Coy, Maria S. Merrill, Elizabeth B. D. Smyth, Catherine S. Tyer, Philena McKeen, and Mary A. Johnson have associated themselves with the intention of forming a corporation under the name of the November Club, for the purpose of literary, social and educational purposes, and establishing and maintaining a place for a reading-room, library and social meetings, and have complied with the provisions of the Statutes of this Commonwealth in such case made and provided, as appears from the certificate of the President, Treasurer, and Directors of said corporation, duly approved by the Commissioners of Corporations, and recorded in this office:

NOW, THEREFORE, I, William M. Olin, Secretary of this Commonwealth of Massachusetts, do hereby certify that said Emily A. Means, Elizabeth L. Handy, Abby L. Thomson, Ida M. McCurdy, Abbie J. Smith, Helen M. Coy, Maria S. Merrill, Elizabeth B. D. Smyth, Catherine S. Tyer, Philena McKeen, and Mary A. Johnson, their associates and successors, are legally organized and established as and are hereby made an existing corporation under the name of the November Club, with the powers, rights, privileges, and subject to the limitations, duties and restrictions which by law appertain thereto.



Witness, my official signature hereunto subscribed, and the seal of the Commonwealth of Massachusetts hereunto affixed this fifteenth day of June, in the year of our Lord one thousand eight hundred and ninety-one.

WILLIAM M. OLIN,
Secretary of the Commonwealth

BY-LAWS

ARTICLE I—MEMBERSHIP

The membership shall include the following classes: Regular, Honorary, Associate, and Substitute Members.

REGULAR MEMBERS

The regular membership shall be limited to two hundred.

Members may propose each year the name of one person for membership. The name must be presented in writing to the Recording Secretary with some word of recommendation, endorsed by two other members, and signed. Members of the club may endorse not more than one name each year. These names with their sponsors shall be placed on a waiting list from which the Board of Directors shall fill all vacancies as they occur. The voting shall be by ballot, and the vote of seven members of the Board of Directors shall be necessary for election. No name shall remain on the waiting list more than two years, but it may be proposed again after that time.

Regular members shall pay an annual fee of eight dollars, which shall be due on receipt of bill September 20.

Members wishing to resign from the club must present their resignation by October first, otherwise they will be held responsible for their annual dues.

Members who fail to pay their dues on or before the first meeting in November, shall forfeit their membership in the club.

New regular members shall sign the by-laws and shall pay an entrance fee of five dollars and an annual fee of eight dollars, which shall be due on or before the first meeting in November.

Regular members shall elect officers of the club and act upon all questions that come before them.

HONORARY MEMBERS

Honorary membership shall include:—

First, past presidents no longer active members of the Club.

Second, any distinguished person elected by the Club.

ASSOCIATE MEMBERS

Any lady temporarily residing in Andover, whose name has been proposed in writing, such proposals signed by three regular members, may be elected by the Board of Directors as an associate member for a term of three years.

The voting shall be by ballot, and the candidate shall receive at least seven votes.

The annual fee shall be the same as that of a regular member.

An associate member shall not participate in the business of the Club, nor be re-elected, nor retain membership after removal from Andover.

The number of associate members shall not exceed five.

SUBSTITUTE MEMBERS

A regular member intending to be absent from Andover throughout a Club year may, by notifying the secretary to that effect not later than October first, have a substitute appointed by the Board of Directors for that year. No member may have a substitute for two consecutive years.

Substitute members shall pay an annual fee of eight dollars, which shall be due on or before the first meeting in November.

Substitute members shall not take part in any business of the Club.

ARTICLE II—OFFICERS

The officers of the Club shall be a President, two Vice-Presidents, a Recording and a Corresponding Secretary, a Treasurer, and six Directors, who shall together constitute a Board of Directors.

Officers shall be elected by ballot at the annual meeting: the President, Vice-Presidents, Recording and Corresponding Secretaries, and Treasurer for one year, and two Directors for three years.

No Director shall be eligible for re-election until one year after the expiration of her term of service.

A vacancy in the Board of Directors occurring during the Club year shall be filled by the Board for the remainder of that Club year.

DUTIES OF OFFICERS

The President shall preside at all meetings of the Club and of the Board of Directors, and shall perform all the duties usually belonging to her office.

In the absence of the President, her duties shall devolve upon the First Vice-President; or, in her absence upon the Second Vice-President. In the absence of all these officers the Club may elect a President pro tempore.

The Recording Secretary shall keep a full record of all meetings of the Club; and at each meeting the records of the previous meeting shall be read for correction and approval. The Corresponding Secretary shall have charge of the correspondence of the Club.

The Treasurer shall collect and have charge of all dues, fees, and other moneys of the Club; and shall spend or invest the same as may be directed by the Board of Directors. Bills shall be approved by the President before payment.

A correct account of receipts, expenditures, and investments shall be kept, and near the close of the year the same shall be audited by some one appointed by the Board of Directors, but not from its own members. The accounts shall be closed annually, and a report thereof submitted by the Treasurer to the Board of Directors at its last meeting for the year.

This report shall be read to the Club at the annual meeting.

The Board of Directors shall have charge of all affairs and manage all business of the Club concerning which no other provision is made in the By-Laws. The Board of Directors shall appoint one of its number as a Clerk, who shall keep its records and attend to such correspondence as it may direct. The Board shall submit, at the annual meeting, a report of the work of the Club for the year then closing.

ARTICLE III—QUORUM

Twenty regular members of the Club shall constitute a quorum for the transaction of business.

ARTICLE IV—MEETINGS

Regular meetings of the Club shall begin at a date and hour determined by the Board of Directors. The Club year shall begin the first Monday in November and end on a date as near the fifteenth of April as possible.

The meetings shall be held fortnightly upon the same day of the week as the first meeting unless otherwise determined by the Board of Directors.

Special meetings of the Club may be called by the President, through the Secretary, at the request of two Directors.

The Board of Directors shall arrange its own calendar, but shall adjourn all meetings, except the last for the year, to a fixed date.

ARTICLE V—MANUAL

The business of this Club and of its Board of Directors shall be conducted according to the rules of procedure given in "Roberts' Rules of Order" when not otherwise provided for in the By-Laws.

ARTICLE VI—GUESTS

At regular meetings of the club, members may bring guests on payment of fifty cents for each guest.

ARTICLE VII—AMENDMENTS

At any regular meeting the By-Laws may be amended by a vote of two-thirds of the members present and voting, provided the amendment proposed has been presented in writing at a regular meeting of the Club at least two weeks previous.

ARTICLE VIII—SUSPENSIONS

By a unanimous vote, any By-Law, except Article VIII, may be suspended at any meeting for that day only.

This By-Law cannot be suspended.

RULES OF PROCEDURE

FOR NOMINATING AND ELECTING OFFICERS OF THE NOVEMBER CLUB

A committee of three (3), (no member of which shall be an officer of the Club), shall be elected at the annual meeting to act as a nominating committee for the ensuing year.

This committee shall send to each member of the Club, not later than March first, a blank form naming the offices to be filled, and requesting the return of the blank within one week. These returns shall be regarded as the voice of the Club, suggestive to the committee, but not limiting their choice.

After these returns have been received, the nominating committee shall prepare a ticket, placing upon it the name of one candidate for each office, having first obtained the consent of each candidate. The tickets shall be distributed and voted upon at the annual meeting. Should no person receive a majority of votes for any office, there shall be another ballot for such office.

Members shall vote by placing a cross before the name of the candidate for each office, and the voting shall be continued until all the offices are filled, unless otherwise ordered by the Club.

NOTICES

ART SCHOLARSHIP FUND

The Mrs. James B. Smith Art Scholarship Fund was established in 1921 by the Art Department for the purpose of founding a scholarship to benefit pupils from the town of Andover in studying the Fine Arts. Total amount November 1, 1942, \$1051.70.

TRUSTEES

Miss Alice C. Jenkins, Chairman
Mrs. F. Tyler Carlton, President of the November Club
Miss Alice L. Bell, Chairman of the Art Department

HOUSE COMMITTEE

No department shall use the clubhouse, or incur any indebtedness for the same, without consulting the House Committee.

SCHEDULE OF RENTALS

Single evening	\$15.00
Single afternoon	10.00
Series of afternoons (not less than four)	8.00

